



Credit Union Service Provider (CUSP) Search Portal “How-To” Guidance

Office of Small Credit Union Initiatives

Table of Contents

Search Overview	2
Search Parameters	3
Search Results	4-5
Export Function.....	6



Search Overview

The Credit Union Service Provider (CUSP) search portal allows users to search for vendors who have registered in the SAM.gov database with a North American Industry Classification System (NAICS) code of 522130 - Credit Union Service Providers. The CUSP search portal is provided as an additional tool to assist credit unions in identifying registered CUSPs and the services they offer. The search function allows users to refine search results by selecting specific types of services (e.g. Financial Services, Debt Collection Services) and can be further refined by state.

The image is a screenshot of the NCUA CUSP search portal interface. At the top left is the NCUA logo. In the center, it says "National Credit Union Administration" and "Research A Credit Union Service Provider". On the right, there are links for "Vendor Registration instructions", "SAM.gov", and "Help". Below this is a search bar with "State:" followed by a dropdown menu set to "ALL", "Service Type:" followed by a dropdown menu set to "All Services", and "Business Name:" followed by a text input field. To the right of the input fields is a "Search" button. Below the search bar are two buttons: "Export To Excel" and "Export to PDF".

Legal Disclaimer

By using this Credit Union Service Provider (CUSP) portal, you are accessing the System for Award Management database administered and maintained by the General Services Administration. NCUA does not maintain or control the System for Award Management database; does not endorse the vendors the CUSP portal identifies, nor their products, services and advice (together "output"), nor the information displayed about them; does not vouch for the accuracy, reliability, integrity or quality of any listed vendor's output; and expressly disclaims any responsibility or liability for a portal user's reliance on a listed vendor's information and output.

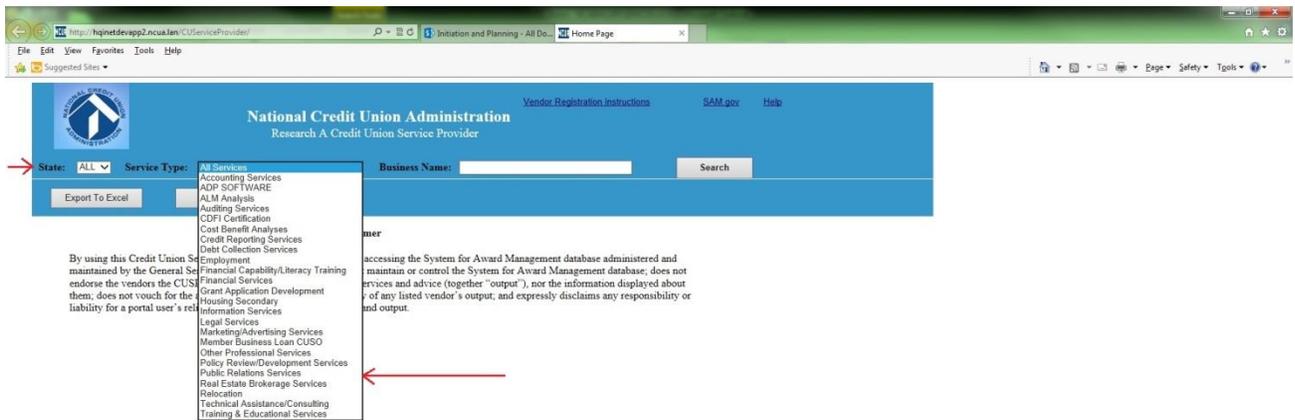


Search Parameters

Users may search for CUSP's based on the following criteria:

1. State– Narrow CUSP search to only vendors in a specific state
2. Product Service Type – can be used to select CUSP's providing a specific type of business service (note: Product Service Types for the CUSP portal have been restricted to only those service types applicable to CUSP registered businesses)

Users may use any combination of the above search parameters to filter search results or keep the default of All for state and Product Service Type to return all vendors, regardless of location or type of service, who have registered with a NAICS code of 522130.





Search Results

Results will display in page and column format – use the page tabs to scroll if multiple pages are returned

Results will display the matching vendor's information as follows:

Business Name – Click on link to display SAM.gov registered business contact information

City, State – Provides the city and state the returned vendor used for SAM.gov registration

Website - If provided by the vendor in SAM.gov, click on link to open vendor's website

E-mail – If provided by the vendor in SAM.gov, click on link to e-mail vendor's registered contact e-mail address

Phone – If provided by vendor in SAM.gov

Service Type – Provides list of CUSP service(s) the vendor provides based on registered SAM.gov profile

Sample Search Results Return Page



[Vendor Registration Instructions](#) [SAM.gov](#) [Help](#)

National Credit Union Administration
 Research A Credit Union Service Provider

State:
 Service Type:
 Business Name:

Business Name	City, State	Website	Email	Phone	Service Type
C-CORE, LLC	LUSBY,MD				Multiple Services
CENTRAL MACOMB COMMUNITY CREDIT UNION	CLINTON TOWNSHIP,MI				Financial Services
DELOIS ALBERT BRASSELL ESTATE	HUNTINGTON,NY				Multiple Services
LSQ FUNDING GROUP, LC	MAITLAND,FL	lsq.com			Financial Services
MCGLADREY LLP	WASHINGTON,DC	www.mcgladrey.com	robert.ryan@rsmi.com	(410) 308-5803	Multiple Services
NATIONAL FEDERATION OF COMMUNITY DEVELOPMENT CREDIT UNIONS	NEW YORK,NY	www.cdcd.coop	traligan@cdcd.coop	(212) 809-1850 Ext:251	Multiple Services
NEXTECH SOLUTIONS LLC	GERMANTOWN,TN	www.nextech-solutions.com/			Multiple Services
OLD WEST FEDERAL CREDIT UNION	JOHN DAY,OR	www.oldwestfcu.org			Financial Services
PACIFIC BUSINESS SERVICES INCORPORATED	HONOLULU,HI	www.pbshawaii.com			ADP SOFTWARE
SYRACUSE COOPERATIVE FEDERAL CREDIT UNION	SYRACUSE,NY	www.cooperativefederal.org	ronehrenreich@coopfed.org	(315) 473-0201	Multiple Services

12

You are viewing page 1 of 2

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Note: Only information the vendor has recorded on their SAM.gov registration profile will be displayed.

Search results may be exported to Microsoft Excel or PDF using the export radio buttons



Export Functions

The results of each query may be exported to either Microsoft Excel or PDF by using the Export to Excel or Export to PDF radio buttons.

This is a screenshot of the NCUA search interface. At the top left is the NCUA logo. The main header area is blue and contains the text "National Credit Union Administration" and "Research A Credit Union Service Provider". To the right of this header are links for "Vendor Registration instructions", "SAM.gov", and "Help". Below the header is a search bar with the following elements: "State:" followed by a dropdown menu showing "ALL", "Service Type:" followed by a dropdown menu showing "All Services", and "Business Name:" followed by a text input field and a "Search" button. Below the search bar is a blue bar containing two buttons: "Export To Excel" and "Export to PDF". Two red arrows point to these buttons from the left and right respectively. Below the blue bar is a table header with a dark purple background and white text. The header row contains the following columns: "Business Name", "City, State", "Website", "Email", "Phone", and "Service Type".